

## CANCELLATION POLICY

Our standard terms and conditions regarding cancellations are as follows:

### 6.3 Cancellation and “No Show”

**(a)** Bookings may be cancelled or postponed by the Hirer giving not less than 90 day’s notice in writing to the Company prior to the commencement of the Hire Period, in which case the Hirer shall be entitled to a full refund of any amounts already paid by the Hirer to the Company (including, but not limited to, the Deposit) less an administration fee of \$110 (or such greater amount as is determined by the Company from time to time). Should the booking be postponed giving not less than 90 days notice, the hire rate will revert to the hire rate and any associated minimum hire period, fees and charges applicable for the hire period selected.

**(b)** If the Hirer cancels a booking, either wholly or in part, but fails to give notice of such cancellation in accordance with clause 6.3 (a), the Company shall apply a cancellation charge, calculated as a percentage of the total rental contract. The cancellation charge is applied in accordance with the following table:

Notice provided by you	Percentage of Hire Fees Refunded
90+ Days	\$110 Cancellation Fee
89 to 60 Days Prior To Pick Up	20% Of Total Booking Contract
59 To 29 Days Prior To Pick Up	50% Of Total Booking Contract
28 To 1 Day Prior To Pick Up	100% Of Total Booking Contract
Less Than 1 Day Prior To Pick Up	100% Of Total Booking Contract
Early Return	No Refund

**(c)** If the Hirer wishes to postpone a booking, but fails to give notice in accordance with clause 6.3, the Company shall not be obliged to refund the Deposit or any other amount paid by the Hirer under the Hire Agreement.